

UPDATING YOUR TRANSFER COURSEWORK FREQUENTLY ASKED QUESTIONS

Who must update their transfer coursework?

All transfer applicants must log in to the UC Application Update website (<http://www.universityofcalifornia.edu/admissions/appupdate>) to update their transfer coursework that was in progress or planned when the application was submitted. You must do so even if your record of course grades was complete at the time of your application **and/or** you do not have any courses in progress or planned.

UC San Diego applicants must send official transcripts from all educational institutions attended directly to the San Diego campus. If you are not applying to other UC campuses, you are not required to update your transfer coursework on the UC Application Update website. If you have questions about applying to UC San Diego, please call their admissions office at (858) 534-4831.

What if I do not update my transfer coursework?

If you do not update your transfer coursework on the UC Application Update website, campuses will not be able to use your most current academic work in your application review. This may jeopardize your admission to the University.

What is a UC Application ID and how do I get mine?

Your UC Application ID is a seven-digit number that can be found on your receipt (if you applied online) or on your Undergraduate Application Acknowledgment. If you do not have either of these and you applied online, you can retrieve your UC Application ID on the receipt page of the application (www.universityofcalifornia.edu/admissions/receipt). If you submitted a paper application and have lost your UC Application ID, call the UC Application Processing Service at (800) 523-2048 or 1-925-808-2181 (outside CA).

What courses must I update on the UC Application Update website?

You must report the courses and grades of the term you just **completed** (i.e., summer 2007) and/or the courses **currently in progress or planned** during the terms immediately preceding the term of enrollment (i.e., spring, summer and fall 2007) at the University of California.

Should I update my coursework online or on the paper form?

We prefer that you update your transfer coursework online through the UC Application Update website at <http://www.universityofcalifornia.edu/admissions/appupdate>. If you update your transfer coursework online, DO NOT send in a paper form.

When is the deadline for updating my transfer coursework?

Your transfer coursework should be submitted as soon as your grades for the term just completed are available. Early submission may expedite notification of admission.

The deadline for winter quarter and spring semester 2007 applicants is **September 14, 2007** at most campuses; the priority deadline for UC Riverside and UC Santa Cruz is October 1. UCLA engineering majors also have an October 1 deadline. UCLA is not accepting winter applications for other majors.

It is very important for you to meet this deadline. Failure to do so is likely to jeopardize your admission, even if you would have been admitted otherwise.

What if I miss the deadline for updating my transfer coursework?

If you miss the deadline, contact the admissions office at the campus(es) to which you applied.

If I update my transfer coursework on the paper form, where do I send it?

To expedite processing, we strongly urge all students to update their transfer coursework on the UC Application Update website (<http://www.universityofcalifornia.edu/admissions/appupdate>). If this is not possible, you can use a paper form to update your transfer coursework and mail it to:

University of California Application Processing Service
ATTN: TRANSFER APPLICATION UPDATE SECTION
P.O. Box 4010
Concord, CA 94524-4010

Please allow 10 business days for processing.

What if I need more lines for my courses than the form allows?

On the UC Application Update website (<http://www.universityofcalifornia.edu/admissions/appupdate>), you can list additional courses in the comments section(s). If you use the paper form to update your transfer coursework, please make additional copies of the form and add the courses under the respective terms. Be sure to include your name and UC Application ID on each form and number the forms (e.g., page 1 of 2, page 2 of 2).

What if I use the paper form to update my transfer coursework and need to report more than one school in a term?

Make additional copies of the form and fill out a separate page for each school. Be sure to include your name and UC Application ID on each form and to number the forms (e.g., page 1 of 2, page 2 of 2).

What is the Entry Level Writing Requirement?

The Entry Level Writing Requirement (formerly known as the Subject A Requirement) is an English composition requirement that you must satisfy to graduate from the University of California. Completion of a transferable college course of 3 semester (4 quarter) units in English composition with a grade of C or better is one way to satisfy this requirement. Additional information about this requirement can be found online (www.universityofcalifornia.edu/admissions/transfer) and in our publication *Answers for Transfers* (available at www.universityofcalifornia.edu/admissions).

How do I know if my courses are transferable to UC?

Students attending a California community college can check to see if courses are transferable to UC on the ASSIST website (www.assist.org).

What is IGETC?

The Intersegmental General Education Transfer Curriculum (IGETC) is a series of courses prospective students attending California community colleges may complete to satisfy the lower-division breadth/general education requirements for the University of California. For details, see www.universityofcalifornia.edu/admissions/igetc.

If I mailed in a paper form of my transfer coursework update, how can I confirm that it was received?

To confirm receipt of your form, visit the Central Application Processing Service website (<https://www.ucapplication.net/ucap>) and check your application status, which will indicate receipt of your transfer coursework update. Please allow 10 business days for processing after you submit the form.

Do I need to send my transcript(s) right away?

Unless specifically requested by a campus, a transcript is **not required prior to admission**. If you are admitted, you will be asked to submit official transcripts from all schools and colleges attended, including high school, regardless of your length of attendance or whether you believe the credit is transferable. Do not send a transcript in lieu of updating your transfer coursework on the UC Application Update website.

UC San Diego applicants must send in official transcripts from all educational institutions attended directly to the San Diego campus. If you are applying only to UC San Diego, you are not required to update your transfer coursework on the UC Application Update website. If you are applying to other UC campuses, you must update your transfer coursework on the UC Application Update website (<http://www.universityofcalifornia.edu/admissions/appupdate>). If you have questions about applying to UC San Diego, please call (858) 534-4831.

Can I make additional changes to my initial transfer coursework updates?

After you initially update your transfer coursework on the UC Application Update website, you can revisit this site to make additional updates on any in-progress or planned coursework through the deadline date. After the deadline date, contact the campus(es) to which you have applied.

When will I find out if I have been admitted?

Notification periods vary by campus. Contact the specific campus or check its website for more information.

If I have other questions, whom should I contact?

- For technical questions about using the online Application Update form, please contact the Central Application Processing Service:

In California: (800) 523-2048
Hearing-Impaired Callers: TTY (925) 521-9280

Outside California: (925) 808-2181
E-mail: ucinfo@ucapplication.net

Please indicate that you have a technical problem using the online Application Update form.

For all other questions regarding the Application Update form, please contact the campus(es) to which you applied.